

SQUAMISH MINOR HOCKEY ASSOCIATION
(the “Association” or “SMHA”)

**MINUTES OF THE MEETING OF THE DIRECTORS OF THE ASSOCIATION (THE “BOARD”) HELD IN PERSON
AT 2458 MAMQUAM RD, SQUAMISH AT 6:00 PM (PACIFIC) ON WEDNESDAY, OCTOBER 16, 2024.**

DIRECTORS PARTICIPATING: Leah Hodges, President (Chair)
Craig Halliday, VP Rep
Anna Le Good, VP House
Kat Gore, Treasurer
Donn Oberg, Secretary
Conny Bonthron, Registrar
Jennifer Schorz, Division Director
Katie Jones, Division Director
Andrew Slater, Division Director

ALSO PARTICIPATING: Jordan McCarl, Technical Director of Hockey
Patricia Wilson, Communications and Admin Assistant

CHAIR: Leah Hodges

SECRETARY: Donn Oberg

MEETING COMMENCEMENT

The Chair stated that before the formal business of the Meeting begun, she wanted to acknowledge that the Association lives, learns and plays on the unceded territory of the Squamish Nation.

With the consent of the meeting, Mrs. Hodges acted as Chair of the meeting and Mrs. Oberg acted as Secretary. With the directors present, there was quorum, the Chair declared the meeting to be duly called and constituted for the transaction of business.

MEETING AGENDA

The Chair noted that the agenda for the meeting had been circulated in advance and unless anyone had any comments or additions, she would ask for a motion to approve.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the agenda for the meeting be approved.

MINUTES OF PREVIOUS MEETING

The Chair stated that the first item of business was approval of the minutes of the meeting of the Board held previously, stating that a copy was available in advance of the meeting on Basecamp. The Chair asked if anyone had any comments or revisions regarding the minutes; there were none.

The Chair asked that the Board proceed with approval of the minutes of the meeting held on September 11, 2024, and made a motion in that regard.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the minutes of the meeting of the Board held on September 11, 2024, be approved.

BOARD REPORTS

The Chair noted that the next item of business was reporting requested in advance of the meeting by a Board member or Board employee.

- Technical Director Report
 - Major coaches attending minor practices on a rotation was discussed, it was agreed that coaches could bring their player to participate. President to update policies to reflect.
 - Paid head coach for U18 house teams was discussed, it was agreed that teams should expect to pay head coaches when a suitable, SMHA approved parent coach is not found. President to update policies to reflect.
 - U9 Minor playing 3/4 ice or 1/2 ice games rather than the pilot full ice program for 2024/2025 was discussed. President to advise PCAHA of SMHA Technical Directors decision to have U9 Minor play 1/2 ice games when hosting in Squamish.
- Risk Manager
 - Only rostered staff being on the bench was discussed. Safety can not act as a coach or talk to players on the bench.
 - No siblings in dressing room hallway, no hockey in hallways or lobby was discussed.

APPROVALS/MOTONS

The Chair noted that the next item of business were items requiring approval either provided for in advance of the meeting in the agenda available through Basecamp, or that arose during the meeting.

- Updated Harassment and Bullying Policy

Following discussion, **UPON MOTION** duly made and carried, **IT WAS RESOLVED THAT** the revisions to the SMHA Harassment and Bullying Policy be approved.

- Bears Program

Following discussion, **UPON MOTION** duly made and carried, **IT WAS RESOLVED THAT** the Bears program would not be running for the 2025/2026 season. SMHA would obtain Bears jerseys for SMHA players part of the program for the 2023/2024 season, and return to players.

- Business Development Proposal
 - Discussed with approval deferred. President to go back to applicant with requested revisions.
- Coach Compensation Policy

Following discussion, **UPON MOTION** duly made and carried, **IT WAS RESOLVED THAT** the Coach Compensation Plan be approved.

- U18C Paid Coach

Following discussion, **UPON MOTION** duly made and carried, **IT WAS RESOLVED THAT** parents will cover 60% of U18C paid coach contract consistent with all other paid coaches. This will only be paid for by the team who has the paid coach. President to update policies to reflect.

- Canva Pro Purchase for SMHA \$130/user/year

Following discussion, **UPON MOTION** duly made and carried, **IT WAS RESOLVED THAT** 1 purchase of Canva Pro will be made and shared with the rep team social media representatives.

- Pure Giftbox Purchase

Following discussion, **UPON MOTION** duly made and carried, **IT WAS RESOLVED THAT** a Pure giftbox purchase would be made as a thank you to Stacey Fryer.

- SMHA Policy and Procedures Discrepancies with PCAHA Rulebook

Following discussion, **UPON MOTION** duly made and carried, **IT WAS RESOLVED THAT** in the event of a discrepancy between the SMHA Policy and Procedures and PCAHA Rulebook, the PCAHA Rulebook would prevail. President to update policies to reflect.

- Rep Sponsorship Letter
 - It was noted that the rep sponsorship letter and what was promised in the letter, should have been Board approved.

Following discussion, **UPON MOTION** duly made and carried, **IT WAS RESOLVED THAT** the rep sponsorship letter and what was promised in the letter be confirmed, ratified and approved.

DISCUSSIONS

The Chair stated that the next item of business was the discussion topics noted in the agenda provided in Basecamp in advance of the meeting.

- Team Fundraising
 - It was noted that Registration Fees, Rep Fees and Coach Fees and Team Parties can not be fundraised for. President to update policies to reflect.
- Raffle Licences
 - It was asked if teams could apply for raffle licences and denied due to risks of losing gaming grant if not managed properly. Possible to be revisited if Business Development role filled and they managed.
- Rep Manager Responsibilities
 - It was noted that rep managers were feeling overloaded with sponsorship, fundraising, dryland, sponsor recognition and social media posting responsibilities in addition to the duties of running the team. It was noted that the managers needed to delegate the responsibilities they could not handle, as time availability would vary by each manager, it

would be left to each team to determine how best to handle.

- Female Development
 - It was discussed if female development could be held on alternating Sunday morning ice times. The number of female players that would attend was discussed. Registrar to get girls names and ages. It was noted that BC hockey had funding for female events. President will contact Brennan Park and inquire about female and learn to play hockey programming to see if SMHA could help support programming with partnerships, provide coaching, support financially. Division Director Katie, VP House and President agreed to manage.

- Social Media/Communications
 - Upcoming requests for newsletter: spotlight in every newsletter, FAQs addressed, Special/Social Events committee upcoming events: guns and hoses, holiday parade and Santa skate.

OTHER BUSINESS

The Chair asked if there was any further business anyone would like to discuss; there was none.

The next meeting of the Board was set to be held virtually on Wednesday, November 20, 2024 at 6:00 PM (Pacific).

CONCLUSION OF MEETING

There being no further business, the meeting was concluded at 8:43 PM (Pacific).

LEAH HODGES
Chair of the Meeting

DONN OBERG
Secretary of the Meeting