

SQUAMISH MINOR HOCKEY ASSOCIATION
(the “Association” or “SMHA”)

MINUTES OF THE MEETING OF THE DIRECTORS OF THE ASSOCIATION (THE “BOARD”) HELD BY WAY OF GOOGLE VIRTUAL CONFERENCE AT 6:30 PM (PACIFIC) ON WEDNESDAY, JUNE 4, 2025

DIRECTORS PARTICIPATING: Leah Hodges, President (Chair)
Craig Halliday, VP Rep
Anna Le Good, VP House
Kat Gore, Treasurer
Emily Tomlinson, Secretary
Conny Bonthron, Registrar
Jennifer Schorz, Division Director
Andrew Slater, Division Director
Katie Jones, Division Director

ALSO PARTICIPATING: Jordan McCarl, Technical Director of Hockey
Patricia Wilson, Communications and Admin Assistant

CHAIR: Leah Hodges

SECRETARY: Emily Tomlinson

MEETING COMMENCEMENT

The Chair stated that before the formal business of the meeting began, she wanted to acknowledge that the Association lives, learns and plays on the unceded territory of the Squamish Nation.

With the consent of the meeting, Mrs. Hodges acted as Chair of the meeting and Ms. Tomlinson acted as Secretary. With the directors present, there was a quorum, and the Chair declared the meeting to be duly called and constituted for the transaction of business.

MEETING AGENDA

The Chair noted that the agenda for the meeting had been circulated in advance and unless anyone had any comments or additions, she would ask for a motion to approve.

The Registrar asked questions related to the Pacific Coast Amateur Hockey Association (“PCAHA”) annual general meeting (“AGM”) that the President attended on Sunday, May 25.

- U11 (A1 teams) Superstar Showcase
 - Set to take place after Christmas, with 90 players to be selected
 - A1 coaches will be selecting the players from the PCAHA pool, but can’t select their own players
 - PCAHA was trying to retain players that are going to the High Performance League (“HPL”)
- U13 Quebec Tournament
 - Spring Break 2026

- Feedback from other associations at the AGM was that more time would be required for planning, fundraising, etc.
- U9 players permitted to play up in U11
- The Technical Director asked if the PCAHA was going to crack down on how U9 was structured
 - Mrs. Hodges advised the league would be reviewing how the teams were balanced between major and minor.
- The Registrar noted that the bulletin from the AGM could be reviewed once released for added context.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the agenda for the meeting be approved.

MINUTES OF PREVIOUS MEETING

The Chair stated that the first item of business was approval of the minutes of the meeting of the Board held previously, stating that a copy was available in advance of the meeting on Google Drive. The Chair asked if anyone had any comments or revisions regarding the minutes; there were none. The Chair asked for a motion to approve.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the minutes of the meeting of the Board held on May 21, 2025, be approved.

POST AGM BUSINESS

The Chair advised that the next item of business was all post SMHA AGM matters noted in the agenda shared in Google Drive in advance of the meeting.

The Chair noted that an email had been assigned to the new Secretary, the website updated, and a Confidentiality Agreement completed and returned.

The Chair stated that pursuant to the Association Bylaws Section 7.5, any Board member who misses more than three (3) consecutive Board meetings without an accepted written reason forfeits their position and the Board may appoint a replacement for the balance of the year.

The Chair then proceeded with the post AGM business as outlined in the Bylaws:

- Banking Authorization and Appointment of Signatories: all cheques and e-transfers issued by the Association shall be signed or authorized by two (2) of three (3) designated Officers: Treasurer, Kate Gore; Secretary, Emily Tomlinson; and President, Leah Hodges. It was noted that the prior Secretary would need to be removed and replaced with Emily.
- Establishment of Executive Committee: all members of the Board
- Establishment of Standing Committees on Annual Basis
 - Finance Committee: *Not Established*
 - Ice Scheduling Committee: Ice Scheduler, Kat Gore; and Referee in Chief, Stephen Fryer

- Development Committee: Technical Director of Hockey, Jordan McCarl; and VP of Rep, Craig Halliday
- Tournament Committee: *Not Established* - SMHA ice restrictions do not allow for the holding of tournaments. The VP House suggested one person taking the role of Tournament Coordinator to book tournaments on behalf of teams. It was determined appropriate to defer further discussion until closer to season start when Rep (A) coaches are selected and can provide input; and that Division Directors would investigate tournaments for House (C) teams and reach out to prior year managers to see if they had any tournaments preselected.
- Special/Social Events Committee: Special Events Coordinator, Emily Tomlinson; and 4 or more volunteers from the Association
- Communication Committee: *Not Established*
- Equipment and Apparel Committee: Director Andrew Slater; Director, Jen Schorz; and Communications and Admin Assistant, Patricia Wilson. It was noted that U7 is the only division that will receive Tim Hortons Timbit jerseys for the 2025/2026 season which the Registrar confirmed were ordered; it was further noted that coach tracksuits were next to be ordered which the Registrar confirmed she would do. It was requested that the Secretary and Admin Assistant work to ensure the SMHA master schedule/calendar dates were adhered to and any necessary adjustments made.
- House Coach Selection Committee: Technical Director of Hockey, Jordan McCarl; VP of House; and Director Jen Schorz.
- Rep Coach Selection Committee: Technical Director of Hockey, Jordan McCarl; VP of Rep, Craig Halliday; and Director, Katie Jones.
- Disciplinary Committee: President, Leah Hodges; VP of House, Anna Le Good; Director, Katie Jones; and Director, Andrew Slater
- Additional Committees:
 - Culture and Values: *Not Established*. It was noted that the work done in the prior two years by the committee would be utilized by the Board to refresh and promote the SMHA culture and values.
 - Policy and Procedures: *Not Established*. It was noted that the President took on edits to policy and procedure documents and manuals required based off of Board discussions, determined requirements and votes.
 - Sponsorship and Fundraising: *Not Established*. It was noted the President was going to take on the Sponsorship and Fundraising role in an effort to keep costs down, given the past year of trying to source for the position came at too high of a cost.
- Division Director Appointment to Committees *[division directors must sit on at least 1 committee and each committee requires a member of the Board]*
 - Leah Hodges: Disciplinary Committee
 - Craig Halliday: Rep Coach Selection Committee
 - Anna Le Good: Disciplinary Committee and House Coach Selection Committee
 - Kat Gore: Ice Scheduling Committee
 - Emily Tomlinson: Special and Social Events Committee
 - Conny Bonthron: N/A (Registrar and Risk Manager)
 - Jennifer Schorz: House Coach Selection Committee
 - Andrew Slater: Equipment and Apparel Committee and Disciplinary Committee
 - Katie Jones: Rep Coach Selection Committee and Disciplinary Committee

The Chair asked that the Communications and Admin Assistant prepare a Google signup sheet for

circulation in the next newsletter for Association members to sign up to their preferred committee, for those committees accepting members from the Association.

The Chair noted that next item of business was the appointment of Non-Elected Officials of the Association:

- Development Coordinator: Jordan McCarl
- Ice Scheduler: Kat Gore
- Referee-in-Chief: Stehen Fryer (President to confirm)
- Referee Scheduler: Donn Oberg
- Division Coordinators:
 - U7 & U15 – Katie Jones
 - U9 & U13 – Jen Schorz
 - U11 & U18 – Andrew Slater
- Equipment Manager: Liz Taylor (President to confirm)
- Manager Coordinator: Jennifer Schorz
- Tournament Coordinator: *not appointed*
- Special/Social Event Coordinator: Emily Tomlinson
- Fundraiser Coordinator: Leah Hodges
- Communication Coordinator: Patricia Wilson
- Spirit Wear: Patricia Wilson
- Safety Lead: Maggie Scarlett
- Brennan Park Contact: Kat Gore and Leah Hodges
- Risk Manager: Conny Bonthron
- Brennan Park Renovation Contact: Andrew Slater with Technical Director of Hockey consulted as needed

DISCUSSIONS

The Chair stated that the next item of business was the discussion topics noted in the agenda.

- Player Suspension: U18 player suspended from SMHA at the end of the 2024/2025 season with return at the discretion of the Board deemed not appropriate for return to be permitted.
- Registration Numbers: player registration numbers, and number of teams required for each division was discussed.
- Newsletter:
 - Technical Director asked that the development programs be released and pushed out on a social media as soon as possible.
 - Advertisement of pre-season camps
 - Advertisement of volunteers needed
- AGM Goalie Discussion
 - It was noted that at the AGM, goalie families were hoping to see reduced fee due to the cost of goalie equipment. It was advised by the Treasurer that fees cannot be changed for the coming season as the budget was approved and fee reduction was not accounted for but noted it would be reviewed for the 2026/2027 season. It was reiterated that SMHAs

- goal is to keep registration fees as low as possible for all families.
- There was concern raised regarding the number of development hours available for goalie's; the Technical Director of Hockey agreed to meet with goalie development coaches and then a communication would be sent out advising of the formal plan.
- 2025/2026 Ice Schedule: Technical Director of Hockey to have the ice schedule completed by next Board meeting.
- 2025/2026 Waitlist: it was noted that the status of the waitlist should be shared and clarified that once on the list, it carries over year after year; however, due to ice restrictions, there are no guarantees anyone will ever move off the list as divisions are at or over capacity.

OTHER BUSINESS

The Chair asked if there was any further business anyone would like to discuss; there was none.

Following discussion, the next meeting of the Board was set for Wednesday, July 9 at 6:00 PM (Pacific).

CONCLUSION OF MEETING

There being no further business, the meeting was concluded at 7:36 PM (Pacific).

LEAH HODGES

Chair of the Meeting

EMILY TOMLINSON

Secretary of the Meeting