

SQUAMISH MINOR HOCKEY ASSOCIATION
(the “Association” or “SMHA”)

MINUTES OF THE MEETING OF THE DIRECTORS OF THE ASSOCIATION (THE “BOARD”) HELD VIA GOOGLE MEET AT 6:00 PM (PACIFIC) ON WEDNESDAY, OCTOBER 29, 2025.

DIRECTORS PARTICIPATING: Leah Hodges, President (Chair)
Anna Le Good, VP House
Kat Gore, Treasurer and Ice Scheduler
Emily Tomlinson, Secretary
Conny Bonthron, Registrar, Risk Manager, Camp Administrator
Jennifer Schorz, Division Director
Andrew Slater, Division Director
Katie Jones, Division Director

ALSO PARTICIPATING: Jordan McCarl, Technical Director of Hockey
Patricia Wilson, Communications and Admin Assistant

ABSENT: Craig Halliday, VP Rep

CHAIR: Leah Hodges, President

SECRETARY: Emily Tomlinson

MEETING COMMENCEMENT

The Chair stated that before the formal business of the Meeting begun, she wanted to acknowledge that the Association lives, learns and plays on the unceded territory of the Squamish Nation.

With the consent of the meeting, Mrs. Hodges acted as Chair of the meeting and Ms. Tomlinson acted as Secretary. With the directors present, there was quorum, the Chair declared the meeting to be duly called and constituted for the transaction of business.

MEETING AGENDA

The Chair noted that the agenda for the meeting had been circulated in advance and unless anyone had any comments or additions, she would ask for a motion to approve.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the agenda for the meeting be approved.

MINUTES OF PREVIOUS MEETING

The Chair stated that the first item of business was approval of the minutes of the meeting of the Board held previously, stating that a copy was available in advance of the meeting on Google Drive. The Chair asked if anyone had any comments or revisions regarding the minutes; there were none.

The Chair asked that the Board proceed with approval of the minutes of the meeting held on September 24, 2025, and made a motion in that regard.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the minutes of the meeting of the Board held on September 24, 2025, be approved.

BOARD REPORTS

The Chair noted that the next item of business was reporting requested in advance of the meeting by a Board member or Board employee.

- Division Director Slater
 - Discussed U18 C coach fees.
 - Discussed the suspension of a coach and a player on U18 C.

APPROVALS/MOTIONS

The Chair noted that the next item of business were items requiring approval either provided for in advance of the meeting in the agenda available through Google Drive, or that arose during the meeting.

- Updated Policy and Procedure Manual
 - The Policy and Procedure Manual will be updated to include wording related to returning players once a process could be agreed on, deferring approval of the manual to reflect the September 24 requested changes to the next meeting of the Board.
- Sponsorship Fund Allocation
 - The Board was asked to confirm that all members had reviewed the sponsorship fund allocation document on the shared drive, following discussion, the allocation as presented was unanimously approved, with the President to contact all team managers and the Treasurer to distribute the funds.

DISCUSSIONS

The Chair stated that the next item of business was the discussion topics noted in the agenda provided in Google Drive in advance of the meeting.

- Returning Players - U15 & U18 - VP of Rep
 - Tabled as VP of Rep was absent
- Off Ice Training - VP of House
 - The Board discussed options for off-ice training while Brennan Park ice arena remains closed.
- Volunteer Assignments - VP of House
 - The Board discussed assigning roles to each family at the start of the season and agreed to include this guidance in the Managers Manual. This addition will help managers understand that they can assign volunteer roles as needed.
- Tournaments - Family Input - Registrar
 - The Board reviewed family input regarding tournament planning. Input from the Head Coach is ideal before any bookings are made, but not always possible with tournaments being released in the summer and the Board being required to ensure all teams have a

sufficient number of tournaments. A review of the Policy and Procedure manual regarding tournaments occurred. It was agreed that the U9 Division Director will communicate the commitment expectations of Rep hockey outlined in the Policy and Procedure manual to all families at the end of each second-year season to prepare those interested in the Rep program, prior to tryouts.

- Email for Communication - Registrar
 - The request to add email as means of communication to the Policy and Procedure manual was requested. The President noted the communication pathway previously only in the Coach and Manager manual had been added to the Policy and Procedure manual, which included email as the appropriate communication mention.
- Returning Player - Return Date - Registrar
 - The Registrar led a discussion on the return date for players trying out for higher level teams. It was deemed appropriate to pause further discussion until the VP Rep could provide his input.
- Recreation Expansion Update - President
 - The President provided an update on recreation expansion. She and other Board members met with a building option, Sprung, noting that to move forward on recreation expansion, a feasibility study would be required, costing approximately \$20,000–\$30,000. She noted she was in conversation with a Global News representative to raise awareness of Squamish's ice needs. The Ice Scheduler noted she was in discussions with Canlan Sports in hopes of building a partnership as an option for additional ice for the Association.
- Newsletter - Communications and Admin Assistant
 - November's Newsletter to include items that were summarized in the President's Board Report, along with information on refunds from Squamish Minor Hockey Association for extra development lessons that did not occur due to the Brennan Park closure. The Secretary will provide the Communications/Admin Assistant with information on upcoming holiday events.

OTHER BUSINESS

The Chair asked if there was any further business anyone would like to discuss; the below items were discussed:

- VEO Cam
 - Training tool used by coaches for player development, it was agreed the tool would be useful but ideal to find a Canadian based alternative.

Following discussion, the next meeting of the Board was agreed to be held virtually on Wednesday, December 3, 2025, at 6:00 PM (Pacific).

CONCLUSION OF MEETING

There being no further business, the meeting was concluded at 7:33 PM (Pacific).

LEAH HODGES
Chair of the Meeting

EMILY TOMLINSON
Secretary of the Meeting