SQUAMISH MINOR HOCKEY ASSOCIATION
(the "**Association**" or "**SMHA**")

MINUTES OF THE MEETING OF THE DIRECTORS OF THE ASSOCIATION (THE "BOARD") HELD BY WAY OF ZOOM VIRTUAL CONFERENCE AT 6:00 PM (PACIFIC) ON MONDAY, JUNE 3, 2024.

DIRECTORS PARTICIPATING:	Leah Hodges, President (Chair) Craig Halliday, VP Rep Anna Le Good, VP House Kat Gore, Treasurer Donn Oberg, Secretary Conny Bonthron, Registrar Jennifer Schorz, Division Director Andrew Slater, Division Director Katie Jones, Division Director
ALSO PARTICIPATING:	Jordan McCarl, Technical Director of Hockey Patricia Wilson, Communications and Admin Assistant
CHAIR:	Leah Hodges
SECRETARY:	Donn Oberg

MEETING COMMENCEMENT

The Chair stated that before the formal business of the Meeting begun, she wanted to acknowledge that the Association lives, learns and plays on the unceded territory of the Squamish Nation.

With the consent of the meeting, Mrs. Hodges acted as Chair of the meeting and Mrs. Oberg acted as Secretary. With the directors present, there was quorum and the Chair declared the meeting to be duly called and constituted for the transaction of business.

MEETING AGENDA

The Chair noted that the agenda for the meeting had been circulated in advance and unless anyone had any comments or additions, she would ask for a motion to approve.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the agenda for the meeting be approved.

MINUTES OF PREVIOUS MEETINGS

The Chair stated that the first item of business was approval of the minutes of the meeting of the Board held previously, stating that a copy was available in advance of the meeting on Basecamp. The Chair asked if anyone had any comments or revisions regarding the minutes; there were none.

The Chair asked that the Board proceed with approval of the minutes of the meeting held on April 2, 2024 and made a motion in that regard.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the minutes of the meeting of the Board held on April 2, 2024, be approved.

POST AGM BUSINESS

The Chair advised that the next item of business was all post annual general meeting ("**AGM**") matters noted in the agenda shared in Basecamp in advance of the meeting.

The Chair noted that emails had been assigned and the website updated, the Secretary confirmed the new directors had been added to Basecamp and that Confidentiality Agreements had been completed and returned.

The Chair stated that pursuant to the Association Bylaws Section 7.5, any Board member who misses more than three (3) consecutive Board meetings without an accepted written reason forfeits their position and the Board may appoint a replacement for the balance of the year.

The Chair then proceeded with the post AGM business as outlined in the Bylaws:

- Banking Authorization and Appointment of Signatories
    - all cheques and e-transfers issued by the Association shall be signed or authorized by two (2) of three (3) designated Officers, those officers will be the Treasurer, Secretary and President
- Establishment of Executive Committee
    - all members of the Board
- Establishment of Standing Committees on Annual Basis
    - Finance Committee – *Not Established*
    - Ice Scheduling Committee
        - Secretary, Ice Scheduler, Referee in Chief
    - Development Committee
        - Technical Director and Vice President of Rep
    - Tournament Committee – *Not Established*
        - SMHA ice restrictions do not allow the holding of tournaments
    - Special/Social Events Committee
        - Special Events Coordinator Emily Tomlinson, Director Jennifer Schorz and 2+ Volunteers from the Association
    - Communication Committee – *Not Established*
    - Equipment and Apparel Committee
        - Equipment Manager Liz Taylor, Director Jennifer Schorz, Squamish Source for Sports or another supplier determined by the Board
            - Jerseys, tracksuits and Timbits to be ordered in July/Aug with manager credit
    - House Coach Selection Committee
        - Technical Director of Hockey, Registrar, Secretary and VP of House
    - Rep Coach Selection Committee
        - Technical Director of Hockey, Registrar, Secretary and VP of Rep
    - Rep Selection Committee
        - oversees the evaluation of all players prior to the formation of Practice Groups.

The committee will be comprised of a minimum, one external evaluator with no other connection to SMHA, the Technical Director of Hockey, the VP of Rep, and the non-parent Head Coaches. Coaches will only participate in evaluations of the age division they will be coaching in with the potential exception of a coach who is also Association staff

- Disciplinary Committee
  - President
  - VP of House
  - Katie Jones
  - Andrew Slater
- Additional Committees Constituted:
  - Second Rink
    - VP of House and 2+ Volunteers from the Association
  - Culture and Values
    - Registrar and 2+ Volunteers from the Association
  - Policy and Procedures
    - President and VP of House
  - Sponsorship and Fundraising – *Establishment Deferred*
    - Board to review business development proposals

- Division Director Appointment to Committees *[must sit on at least 1 committee]*
  - Jennifer Schorz: Equipment and Apparel Committee; Special/Social Events Committee
  - Katie Jones: Disciplinary Committee
  - Andrew Slater: Disciplinary Committee

The Chair asked that Communications and Admin Assistant prepare a Google signup sheet for circulation in the next newsletter for Association members to signup to their preferred committee, for those committees accepting members from the Association.

The Chair noted that next was the appointment of Non-Elected Officials of the Association:

- Coaching Coordinator – Jordan McCarl
- Ice Scheduler – Kat Gore
- Referee-in-Chief – Stehen Fryer
- Referee Scheduler – Donn Oberg
- Divisional Coordinators – it was deemed best to defer the appointment of Andrew Slater, Katie Jones and Jennifer Schorz to their divisions until the next meeting of the Board
- Equipment Manager – Liz Taylor
  - Communications and Admin Assistant to request replacement in next newsletter so they can train this season and takeover as of 2025/2026 season
- Manager Coordinator - Jennifer Schorz
- Tournament Coordinator – *not appointed*
  - SMHA ice restrictions do not allow the holding of tournaments
- Special/Social Event Coordinator – Emily Tomlinson
- Fundraiser Coordinator – *not appointed*
  - Deferred until Sponsorship and Fundraising Committee established/business development proposals are reviewed
- Communication Coordinator – Patricia Wilson
- Spirit Wear – Patricia Wilson

- Safety Lead – Maggie Scarlett
- Brennan Park Contact – Treasurer
- Risk Manager – Conny Bonthron
- Brennan Park Renovation Contact – Andrew Slater with Technical Director of Hockey consulted as needed

The Chair advised that the last post AGM business item was the appointment of a director to act as an Association representative to the Lion's Gate League, the VP of House agreed to be the representative.

DISCUSSIONS

The Chair stated that the next item of business was the discussion topics noted in the agenda provided in Basecamp in advance of the meeting.

- Player Suspension
  - A summary of the suspended player was provided, the directors were asked to review the documentation in the player file within Basecamp, with a decision to be determined at the next meeting of the Board
- Player Release Request
  - A brief summary was provided regarding a U15 Bears player release request received from a city association, the association was advised to contact the PCAHA for approval first
- Registration Numbers
  - The player registration numbers and number of teams required for each division: U7, U9, U11, U13, U15, and U18, was discussed
- Technical Director Contract
  - It was noted the contract expires April 2025 and should be on the Board's radar for renewal
- Policies and Procedures
  - The Secretary provided a summary, including dates of approval, regarding updates to the Policies and Procedures:
    - Rule of two (2)
    - Jerseys and Name Bars
    - Logo Use
    - Tryouts
    - Rep Team Off-Ice Program
    - Business Development Proposals
- Coach Survey Results
  - A discussion on the results, efficacy and ways to improve the process occurred

APPROVALS

The Chair noted that the next item of business was items requiring approval either provided for in advance of the meeting in the agenda available through Basecamp, or that arose during the meeting.

It was noted that further discussion regarding U15 Bears needed to occur, that the coach of the U15A1 Bears team, the Bears General Manager and many players from the U15 Bears program had either notified SMHA that they would not be returning, or ignored commitment letters extended to them allowing the

expiry date to lapse without any communication. A lengthily discussion ensued regarding the viability of the U15 Bears program and establishment of a SMHA U15 Rep program.

Following discussion, with Donn Oberg and Kat Gore declaring their interest in the motion, **UPON MOTION** duly made and carried, **IT WAS RESOLVED THAT** SMHAs involvement with the U15 Bears be dissolved effective immediately with tryout fees to be refunded, the U18 Bears program proceed as planned for the 2024/2025 season, and the establishment of a SMHA U15 Rep program be approved.

OTHER BUSINESS

The Chair asked if there was any further business anyone would like to discuss; there was none.

Following discussion, the next meeting of the Board was set for Wednesday, June 19 at 6:00 PM (Pacific).

CONCLUSION OF MEETING

There being no further business, the meeting was concluded at 8:37 PM (Pacific).

LEAH HODGES
Chair of the Meeting

DONN OBERG
Secretary of the Meeting