SQUAMISH MINOR HOCKEY ASSOCIATION
(the "**Association**" or "**SMHA**")

MINUTES OF THE MEETING OF THE DIRECTORS OF THE ASSOCIATION (THE "BOARD") HELD IN PERSON AT SQUAMISH VALLEY GOLD CLUB AT 6:00 PM (PACIFIC) ON WEDNESDAY, SEPTEMBER 24, 2025.

DIRECTORS PARTICIPATING:	Leah Hodges, President (Chair) Anna Le Good, VP House Kat Gore, Treasurer and Ice Scheduler Emily Tomlinson, Secretary Conny Bonthron, Registrar, Risk Manager, Camp Administrator Jennifer Schorz, Division Director Andrew Slater, Division Director Katie Jones, Division Director Craig Halliday, VP Rep
ALSO PARTICIPATING:	Jordan McCarl, Technical Director of Hockey Patricia Wilson, Communications and Admin Assistant
CHAIR:	Leah Hodges, President
SECRETARY:	Emily Tomlinson

MEETING COMMENCEMENT

The Chair stated that before the formal business of the Meeting begun, she wanted to acknowledge that the Association lives, learns and plays on the unceded territory of the Squamish Nation.

With the consent of the meeting, Mrs. Hodges acted as Chair of the meeting and Ms. Tomlinson acted as Secretary. With the directors present, there was quorum, the Chair declared the meeting to be duly called and constituted for the transaction of business.

MEETING AGENDA

The Chair noted that the agenda for the meeting had been circulated in advance and unless anyone had any comments or additions, she would ask for a motion to approve.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the agenda for the meeting be approved.

MINUTES OF PREVIOUS MEETING

The Chair stated that the first item of business was approval of the minutes of the meeting of the Board held previously, stating that a copy was available in advance of the meeting on Google Drive. The Chair asked if anyone had any comments or revisions regarding the minutes; there were none.

The Chair asked that the Board proceed with approval of the minutes of the meeting held on September 3, 2025, and made a motion in that regard.

UPON MOTION duly made and carried, **IT WAS RESOLVED THAT** the minutes of the meeting of the Board held on September 3, 2025, be approved.

BOARD REPORTS

The Chair noted that the next item of business was reporting requested in advance of the meeting by a Board member or Board employee.

- Technical Director Report
    - Discussed the recent U18 goalie release to House, noting that he scored below the selected U18 A2 goalie. It was noted that a Whistler Minor Hockey Association (WMHA) goalie had been released to U18 C and the player attended a WMHA board of directors meeting to make a formal request to be released, which was granted by the board of directors of WMHA and the goalie subsequently requested to transfer to SMHA. A discussion regarding space at SMHA occurred following which it was decided the Technical Director would have conversations with certain players to discuss potential moves.

- President
    - The results of the recent PCAHA Lions Gate League meeting were discussed, including the revision to the U18C division which would play a full 28-game season instead of 22; and the U11C division starting at the same time as U13C, on October 3.
    - Two appeals have been placed with BC Hockey who has in turn requested documentation from SMHA to determine if there is any basis and if the appeal fell within the required 21 day time period from incident.

- Registrar/Risk Manager
    - It was noted that all divisions are full. The Board discussed roster adjustments within the U13 division between A and C, which were agreed on, with the Registrar to contact the applicable families following the meeting.

- VP of House
    - The Coach and Manager Manual was discussed, with various updates being requested and to be provided to the Board at the next meeting for review and approval. The Registrar and Risk Manager requested that information regarding safety, den parents, and on-ice helpers be added, and the Admin Assistant to update the website accordingly.

- VP of Rep
    - The VP of Rep reported that an email was sent to all managers regarding the AP lists, noting that U11 teams can have a maximum of eight affiliated players—six skaters and two goalies. Discussion followed on whether to base selections on coach input or evaluation scores. The VP of Rep suggested that the Technical Director determine the AP lists, as he is most familiar with the players, while the Technical Director recommended creating an initial list of six to eight players to allow them to participate in the Rep skills program. All team placements had been released, with U13A2 having appealed and been declined by PCAHA, to be revisited in December.

- Division Director for U7 and U15
    - A player situation was discussed. The Board considered certain possibilities. It was noted that a parent should be present at all games and practices, consistent with a previous agreement. The Board recommended that a meeting be arranged between the coach and parent to establish a plan moving forward. The importance of providing formal training and support for all coaches was also discussed.

- Communications and Administrative Assistant
    - All Board members confirmed satisfaction with the process used by the Rep teams for their social media posts. The VP of House will provide a list of all U11 House managers to the Admin Assistant.

- Ice Scheduler
    - The Ice Scheduler noted the need for managers to assist with ice scheduling for the U7 and U9 divisions. The Board confirmed agreement with continuing to use Pro-D day ice for practices rather than camps. It was also discussed that one of the Pro-D day ice slots could be allocated for referee training. Reminder to send out a communication to all team managers about visiting teams. The Board also discussed the possibility of booking ice over the Christmas break to compensate for ice time lost during the closure.

APPROVALS/MOTONS

The Chair noted that the next item of business were items requiring approval either provided for in advance of the meeting in the agenda available through Google Drive, or that arose during the meeting.

- Sponsorship
    - The Board reviewed policies regarding jerseys, banners, and team fundraising. It was confirmed that only logos of Premier Partners/Sponsors are permitted on practice and game jerseys. Banners displayed at games will be standardized and feature logos of Premier Partners/Sponsors and Community Sponsors/Supporters. The Policy and Procedure manual will be revised to reflect Association wide sponsorship and team fundraising. The intention being that players should be participating in the community to earn funds, activities such as auctions, concessions, and car washes. It was agreed that teams may accept donations from local businesses if approached, but it would not come with any recognition. It was noted that Woodfibre LNG had made the largest sponsorship contribution of $20,000, which the Board was going to acknowledge with a press conference the next day. A signed jersey for display in the Woodfibre LNG office had been requested, the Board approved. The President noted that the Association was halfway to the goal of $129,000 for the 2025/2026 season. A discussion on banners to be displayed at games occurred, it was agreed that due to Association wide sponsorship, banners would be displayed by Rep and House teams, with banners to be stored at Brennan Park and shared among the teams. All changes will be reflected in an updated Policy and Procedure Manual to be redlined for edits and put forth at the next Board meeting for review and approval, it was noted the revisions would emphasize that fundraising efforts should primarily involve players, not parents.

DISCUSSIONS

The Chair stated that the next item of business was the discussion topics noted in the agenda provided in Google Drive in advance of the meeting.

- Sponsorship and Fundraising Funds
    - It was discussed that team fundraising fees are currently to be used for tournaments, not for travel expenses for players or their families and funds may be used to cover coaches' travel fees. The Board agreed on the need to clarify use of fundraising funds in the next revision to the Policy and Procedure Manual.

- 2026/2027 Season Evaluations
    - The VP of Rep provided suggestions regarding next seasons evaluations, noting that companies offering evaluation software had been in contact. While costs were discussed and considered high for occasional use, some Board members questioned whether it would be worth implementing. The need to remind families about the 24-hour rule was highlighted, as it is not consistently being followed.

- Rep Retro Weekend
    - The VP of Rep would like to schedule again this year. Date to be determined.

- Apparel
    - Division Director Slater and Secretary provided an update on apparel. Pant shells for all Rep teams are significantly improved this year. Discussions are ongoing with Source for Sports regarding toques, and socks are to be included in lockers prior to season start. Only white laces are permitted for Rep players at Technical Directors request. It was confirmed that U15 and U18 teams would continue to be permitted to use name bars.

- Brennan Park Renovations
    - Division Director Slater provided an update on Brennan Park renovations. The Zamboni door has been ordered as directed by the DOS, and heater knobs that had been removed have been reordered. Only two dressing rooms will be open and cleaned for morning sessions. The bubble entrance was raised, but no update has been provided by the DOS regarding implementation. The President presented the dressing room board template, and it was noted that further discussions with the DOS are needed to ensure all dressing rooms are properly addressed.

- Assistant Coach Hiring Process
    - The Board discussed a situation which was identified as a conflict and not permitted. While two assistant coaches are allowed, any outside coach (not hired by SMHA) must still meet all requirements, be approved by the Board and compensation for which will come out of Head Coach compensation.

OTHER BUSINESS

The Chair asked if there was any further business anyone would like to discuss; there was none.

Following discussion, the next meeting of the Board was agreed to be held virtually on Wednesday, October 29, 2025, at 6:00 PM (Pacific).

CONCLUSION OF MEETING

There being no further business, the meeting was concluded at 8:41 PM (Pacific).

LEAH HODGES
Chair of the Meeting

EMILY TOMLINSON
Secretary of the Meeting